

**Bryn Gwalia Primary School**  
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Growing together



Aiming high

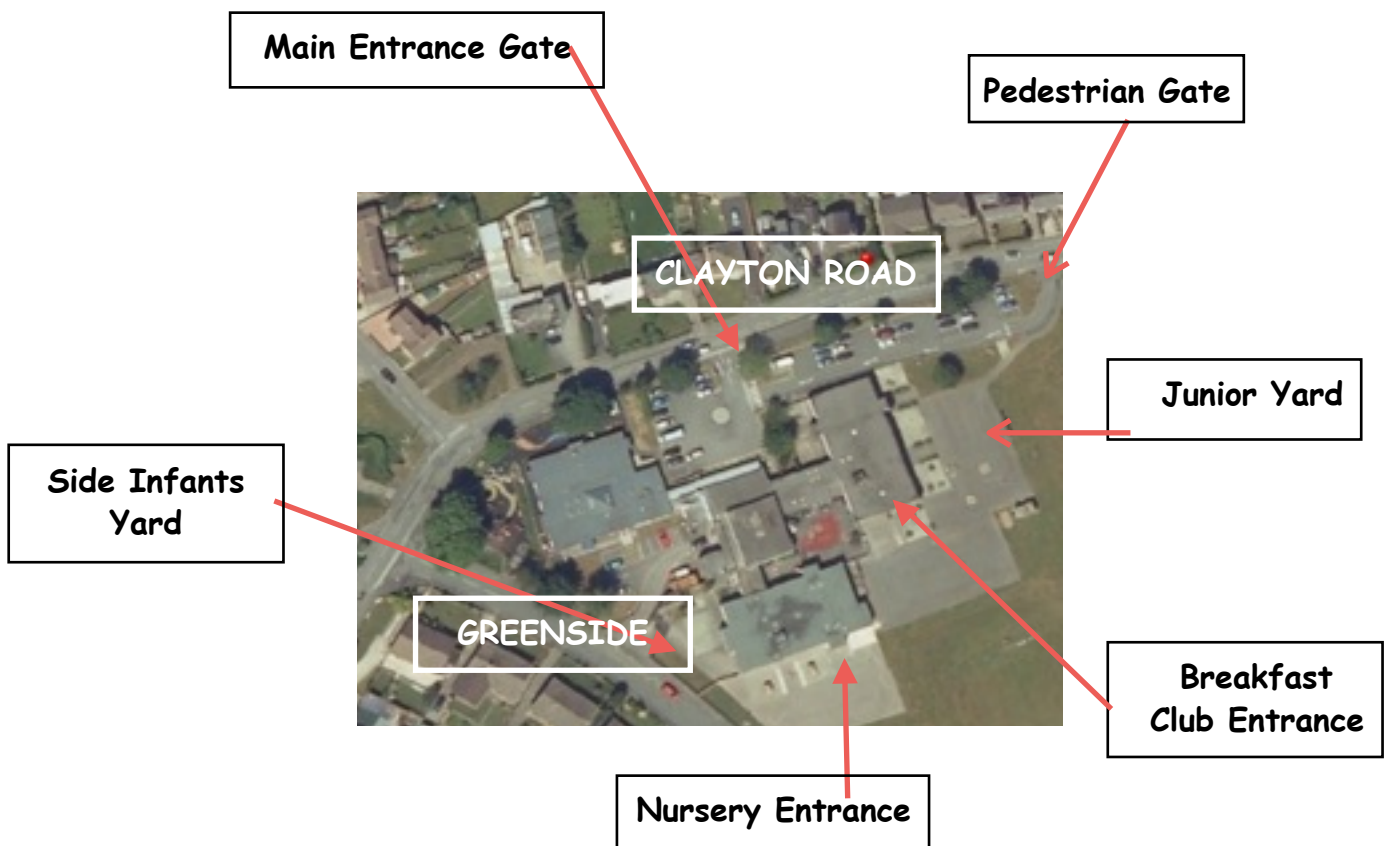
**Pennaeth - Head Teacher**  
**Mr Dilwyn Jones**

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**Twitter:**  
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[www.bryngwalia.org](http://www.bryngwalia.org)

## KEEPING YOUR CHILDREN SAFE IN SCHOOL



The responsibility for school security is shared between the local authority, governing body and head teacher. Children have the right to a safe place in which to be educated and Staff have the right to a safe place in which to work.

Parents and Guardians expect school to keep their children safe. These arrangements will limit access, making it easier to identify any individual who does not have legitimate business on school grounds.

Please read the important information below.

The information is in sections to make it easier to find the information relevant to you.

### **Breakfast Club 8:15 am - 8:40 am**

- Parents / Guardians can accompany pupils and bring them to the door at the rear of the junior block.
- Once your child is inside the building, please leave school grounds as soon as possible.
- After 8:40 am the junior yard will be out of bounds for all non-pupils.

### **School Start 8:50 am**

#### **Nursery pupils and Parents / Guardians**

- Access school grounds via the **Greenside** entrance and proceed across the rear Infant yard to the Nursery Entrance.
- Once pupils are inside, please leave school grounds as soon as possible via the **Greenside** entrance.
- Please do not walk across the junior yard.

#### **Reception, Year 1, Year 2 and Parents / Guardians**

- Access school grounds via the **Greenside** entrance and wait on the side Infant yard until doors are opened by staff.
- Once pupils are inside, please leave school grounds as soon as possible via the **Greenside** entrance.
- Please do not walk across the rear infant yard or junior yard.

## **Junior pupils (Year 3 - Year 6)**

- Go straight to class.
- There is no need for parents / guardians to enter the yard.
- Any parent wishing to speak to a member of staff should go to the Main Entrance and report to Main Reception.

## **Nursery School End 11:30 am**

### **Parents / Guardians**

- Access school grounds via the **Greenside** entrance and proceed across the rear infant yard to the Nursery Entrance.
- Please leave school grounds as soon as possible via the **Greenside** entrance.
- Please do not walk across the junior yard as this can disturb classes in progress.

## **Infant School End 3 pm**

- Access school grounds via the **Greenside** entrance and wait in the side infant yard.
- **Reception, Year 1 and Year 2** pupils will exit via doors on to the side infant yard.
- Parents / Guardians with children in juniors are welcome to wait on the side infant yard until junior school ends.
- Please do not walk across the rear infant yard or the junior yard as this can disturb classes in progress.

## **Junior School End 3:15 pm**

- **Year 3, 4, 5 and 6** pupils will exit via individual classroom doors, and proceed to their preferred exit gate.
- Parents must not enter the rear infant yard or junior yard.

- If you are collecting children, please make sure they know where you will be - e.g. Main Gate, Pedestrian Gate, or Side Infant Yard.

Some final points:

**Parents / Guardians are not allowed to drive into the school grounds without prior authorisation.**

**Pupils are being put at risk by those ignoring this rule, please ... NO CARS**

**Also, dogs are not allowed on school grounds at any time.**

Thank you for your co-operation in helping to keep our children safe.